**Lake Hills Association Events Reservation Permit-**revised March 2023

*PERMIT MUST BE OBTAINED FOR :*

* ANY GATHERING WHICH IS OVER 8 NON-MEMBER ATTENDEES PER HOUSEHOLD
* If you have a private party utilizing the beach/Lake Hills property
* If you have a party at your home and people will be utilizing the beach/Lake Hills property.

*Failure to do so will result in consequences as per LHA By Laws Article 2 section 7*

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Event Reservation Coordinator -Water Safety Director **Ryan Morgan** Email: [LakeHillsWSD@gmail.com](mailto:LakeHillsWSD@gmail.com) Phone: 203-952-7531

Or your Beach Representative (before Memorial Day and after Labor Day) contact information in the Addendum.

**LAKE HILLS MEMBER INFORMATION**

**NAME PHONE EMAIL**

**ADDRESS TAG # (Note- member must be in good standing to submit a permit request) \_\_\_\_\_\_\_**

**EVENT INFORMATION**

**DATE: TIME START:\_\_\_\_\_\_\_\_\_\_\_ ENDING:\_\_\_\_\_\_\_\_\_\_\_\_ # HRS TOTAL \_\_\_\_\_\_\_\_\_**

**(RECOMMENDED DURATION IS 3 HOURS AND MAY NOT EXTEND PAST 10PM. LHA board sanctioned *members only* events may not extend past 10 PM)**

**LOCATION: (please refer to the chart in the Addendum)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**HEAD COUNT AND FEES:**

**There is a security deposit of $100 required for all events requiring an event permit. This will be returned to the name listed above if no infractions have been incurred during the event. Please provide in cash or a check made out to LHA**

**$20/hour or per guard. One guard/10 attendees (this may be adjusted at the discretion of the water safety director and/or the event permit committee)** *All fees are due in check or cash directly to the water safety director prior to the event.*

**# guest children:\_\_\_\_\_\_\_ # guest adults \_\_\_\_\_\_\_ Total # GUESTS\_\_\_\_\_\_\_\_ Total attendees\*\***

**# member children\_\_\_\_\_\_ # member adults\_\_\_\_\_\_ Total # members \_\_\_\_\_\_\_\_\_**

For water safety director to complete:

# guards required\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Member signature (be sure to initial boxes in addendum) Date

Water Safety Director approval signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Rep approval signature (if required)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Water Safety Director denied permit due to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_District Rep denied permit due to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_