

Lake Hills Association Events **(Reservation) Permit**-revised April 2024

PERMIT MUST BE OBTAINED FOR :

- ANY GATHERING WHICH IS OVER **8 NON-MEMBER ATTENDEES** PER HOUSEHOLD
- If you have a private party utilizing the beach/Lake Hills property
- If you have a party at your home and people will be utilizing the beach/Lake Hills property.

*Failure to do so will result in consequences as per LHA By Laws Article 2 section 7*

\*\*\*\*\*

Event Reservation Coordinator -Water Safety Director **Ryan Morgan** Email: [LakeHillsWSD@gmail.com](mailto:LakeHillsWSD@gmail.com) Phone: 203-952-7531

Or your Beach Representative (before Memorial Day and after Labor Day) contact information in the Addendum.

LAKE HILLS MEMBER INFORMATION

NAME	PHONE	EMAIL
ADDRESS	TAG # (Note- member must be in good standing to submit a permit request) _____	

EVENT INFORMATION

DATE: TIME START: \_\_\_\_\_ ENDING: \_\_\_\_\_ # HRS TOTAL \_\_\_\_\_

(RECOMMENDED DURATION IS 3 HOURS AND MAY NOT EXTEND PAST 10PM. LHA board sanctioned *members only* events may not extend past 10 PM)

LOCATION: (please refer to the chart in the Addendum) \_\_\_\_\_

HEAD COUNT AND FEES:

**There is a security deposit of \$100 required for all events requiring an event permit.** This will be returned to the name listed above if no infractions have been incurred during the event. Please provide in cash or a check made out to LHA

\$20/hour or per guard. One guard/10 attendees (this may be adjusted at the discretion of the water safety director and/or the event permit committee) *All fees are due in check or cash directly to the water safety director prior to the event.*

# guest children: \_\_\_\_\_ # guest adults \_\_\_\_\_ Total # GUESTS \_\_\_\_\_

# member children \_\_\_\_\_ # member adults \_\_\_\_\_ Total # members \_\_\_\_\_

Total attendees\*\*

For water safety director to complete:  
# guards required \_\_\_\_\_

\_\_\_\_\_ Date

Member signature (be sure to initial boxes in addendum)

Water Safety Director approval signature \_\_\_\_\_ Date \_\_\_\_\_

District Rep approval signature (if required) \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Water Safety Director denied permit due to \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ District Rep denied permit due to \_\_\_\_\_ Date \_\_\_\_\_

Addendum Page for Events Permit- April 2024

Out of respect for your LHA community, if you and other LHA members are coordinating a gathering on a beach or LHA property,

please notify your rep of date and time.

**Chart of LHA Property locations for events (note- if your party is going to exceed the max attendees listed below, the district rep must sign off on the approval as well as the water safety director)**

✓	Lake Hills Property	RECOMMENDED MAXIMUM ATTENDEES	District Representative Contact
	Beach 1 On Tahmore Dr off Black Rock Tpk	30	Peter Roffe <a href="mailto:Peter.roffe@gmail.com">Peter.roffe@gmail.com</a>
	Beach 2 On Samp Mortar Dr off Black Rock Tpk near the dam	30	Deirdre Brett <a href="mailto:deirdrebrett@yahoo.com">deirdrebrett@yahoo.com</a>
	Beach 3 On Springer Rd off Samp Mortar Dr	25	Sandra Curley <a href="mailto:marjercs@yahoo.com">marjercs@yahoo.com</a>
	Beach 4 On Winnepogee Dr. off Creconoof Rd	30	Joshua Katz <a href="mailto:_werhappykatz@gmail.com">_werhappykatz@gmail.com</a>
	Beach 4 <b>ballfield</b> - same location as the beach	30	Joshua Katz <a href="mailto:_werhappykatz@gmail.com">_werhappykatz@gmail.com</a>
	Beach 6 On Sasapequan Rd off Old Black Rock Tpk	30	Sean Harrigan <a href="mailto:seanharrigan@gmail.com">seanharrigan@gmail.com</a>
	Beach 6 <b>Playground</b> -On Sasapequan Rd located behind 370 Sasapequan Rd	45	Sean Harrigan <a href="mailto:seanharrigan@gmail.com">seanharrigan@gmail.com</a>

**TERMS & SIGNATURE- please initial each section**

- As per article 2 section 7 of the LHA By Laws, "all members...and guests shall obey all rules of the Association as approved by the Board of Governors.
- A hard copy of the Event Permit request and security deposit must be submitted directly to the Water Safety Director at least 7 days prior to the event in order to facilitate planning and scheduling.
- The Event Permit Committee (Water Safety Director and above listed District Reps) have the right to deny Permit requests.
- The fee of \$20/guard/hour must be paid in full before the date of the event, directly to the Water Safety Director. **This fee won't be refundable if party is cancelled by the member.**
- Members shall bear the cost of additional lifeguard(s) if requested by the Water Safety Director.
- Members issued the event permit must present a signed copy, or electronic email, of approval to the guard or district rep
- Members holding events must remove all trash and recyclables from Association property at the conclusion of the event
- Open fires are not allowed on LHA property in general. However, you may contact your district representative for special consideration prior to the event.
- Parents and guardians are responsible for monitoring their children.
- Please refer to the individual beach policy regarding usage of the property. These are posted at each beach.  
I am limited to the number of attendees which I listed on the events permit. \*\*
- Outside vendors, services and equipment are prohibited.**
- Use of property is at your own risk/swim is at your own risk.